



## **Notice of a public meeting of Audit & Governance Committee**

- To:** Councillors Potter (Chair), Brooks (Vice-Chair), Ayre, Barnes, Burton, Watson, Wiseman and Mr Whiteley (Co-opted Non-Statutory Member)
- Date:** Wednesday, 11 December 2013
- Time:** 5.30 pm
- Venue:** The Auden Room - Ground Floor, West Offices (G047)

### **AGENDA**

#### **1. Declarations of Interest**

At this point, Members are asked to declare:

- Any personal interests not included on the Register of Interests
- Any prejudicial interests or
- Any disclosable pecuniary interests

which they may have in respect of business on this agenda.

#### **2. Minutes (Pages 3 - 10)**

To approve and sign the minutes of the meeting of the Audit and Governance Committee held on 6 November 2013.

#### **3. Public Participation**

At this point in the meeting members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Committee's remit can do so. The deadline for registering is **5:00 pm on Tuesday 10 December 2013**. Members of the public can speak on agenda items or matters within the remit of the Committee.

To register to speak please contact the Democracy Officer for the meeting on the details at the foot of the agenda.

**Please note that this meeting, including public speakers, will be sound recorded to allow members of the public to listen to the proceedings without having to attend the meeting. The sound recording will be uploaded onto the Council's website following the meeting.**

**4. Forward Plan (Pages 11 - 18)**

This report presents the future plan of reports expected to be presented to the Committee during the forthcoming year to December 2014.

**5. Audit Progress Report from Mazars (Pages 19 - 32)**

This report updates Members on progress by Mazars in meeting their responsibilities as external auditor.

**6. Project and Programme Management (Pages 33 - 38)**

This report outlines the Council's approach to Programme and Project management and provides an update on developments in the application of Programme and Project management methodologies.

**7. Community Stadium Project - Risk Management (Pages 39 - 44)**

This report outlines the risk management process for risks concerning the Community Stadium Project.

**8. Public Participation Scheme (Pages 45 - 48)**

This report seeks Members' views on proposed changes to the Public Participation Scheme within the Council's Constitution.

**9. Urgent Business**

Any other business which the Chair considers urgent under the Local Government Act 1972.

Democracy Officer:

Name: Jayne Carr

Contact Details:

Telephone – (01904) 552030

Email – [jayne.carr@york.gov.uk](mailto:jayne.carr@york.gov.uk)

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.